



המשרד לקליטת העלייה
Ministry of Immigrant Absorption



ENGLISH

מרכזי הכוונה
לתעסוקה



Employment Centers for Olim
4th Edition

אנגלית

מרכזי הכוונה
לתעסוקה



קליטת
עלייה



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Employment Centers for Olim

New immigrants who are searching for employment are invited to utilize the services of the Ministry of Immigrant Absorption Employment Centers for Olim. The aim of the Centers is to assist you in finding employment suited to your profession and skills. Participants receive job-search tools and reinforcement of professional abilities in accordance with the assessment of professional staff.

Eligibility for Assistance from an Employment Center for Olim

In order to receive assistance from a Vocational Guidance Center, it is necessary to meet the following criteria:

- Immigrants of employment age, that have been in Israel for up to 10 years (15 years for new immigrants from Ethiopia).
- Returning residents within 2 years from their date of return.
- Applicants must have a high-school or academic education, or a have a profession that does not require licensing.
- Applicants must complete acceptance procedures, including a Hebrew proficiency exam, an assessment by a vocational psychologist, and an interview with an acceptance committee; applicants must also meet eligibility requirements of the Ministry of Immigrant Absorption.
- Applicants who have received any assistance in the past from a Vocational Guidance Center are not eligible for services, with the exception of direct placement into employment.

Those who are not eligible for assistance include:

- Professionals who must have a license in order to practice in Israel, such as

medical professionals, lawyers, and accountants. Such professionals can receive placement services only.

- One who is in need of professional training or retraining.
- Immigrants who are not available to work.

Services Provided by Employment Centers for Olim

- Evaluation by a vocational psychologist: assessment of skills and preferences, as well as expectations and motivation.
- Preparation of an individual employment track, in accordance with vocational assessment and the demands of the job market.
- Courses in Hebrew job-search terminology.
- Compilation of a CV (resume) and preparation for job interviews.
- Professional refresher courses in computers and English, as necessary.
- Workshops to help understand the employment culture in Israel, including what is acceptable in relations between employers and employees, relations between colleagues, understanding supervisors' requests, and other topics. The workshop is for one day.
- Job-search workshops that include lectures on the job market, job interview exercises using closed-circuit television, and meetings with employers. Workshops last for five days
- Job-search with the assistance of a vocational guidance counselor.

Course studies and the job search take place at the same time. One who finds employment during the course is not

obligated to continue studying until the conclusion of the course. Studies last for up to three months.

Services of Employment Centers for Olim are free of charge.

Direct Placement Program

New immigrants who do not need to participate in study courses or workshops can receive assessment, counseling, and placement services.

The Etgar program

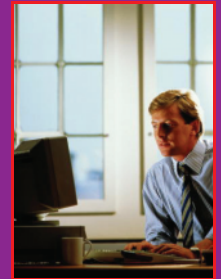
New immigrants with special placement difficulties such as age, limited Hebrew, or professions that are not greatly in demand, and who are in need of extended assistance, can receive services for a longer period (3 to 4 months) including a Hebrew course as well as more intensive guidance during their job search.

Financial Assistance

New immigrants during their first year following aliyah can receive an allowance from the Ministry of Immigrant Absorption during the period of study at an Employment Center for Olim. New immigrants who have been in Israel for longer than one year should first register with the National Employment Service, and then clarify their eligibility for assured income payments or unemployment compensation from the National Insurance Institute.

How to Apply

Application to an Employment Center for Olim is through a personal absorption counselor at a Ministry of Immigrant Absorption branch office nearest you. You can also apply directly.



Employment Centers for Olim

5 Rehov HaMemGimmel (02) 5371186
Mercaz Tikvatenu Fax: (02) 5378048
Jerusalem

116 Rehov Menachem Begin (03) 5614546
Beit Calka Fax: (03) 5614868
Tel Aviv

25 Rehov HaMosachim (04) 8723802/3
P.O.B. 25508 Fax: (04) 8723801
Haifa

7 Rehov Yehoshua HaZoref (08) 6272019
(Atid College) Fax: (08) 6272011
Beer Sheva

9 Rehov HaRishonim (08) 8524015
Ashdod (054) 7749371
Fax: (08) 8524068

3 Netiv HaAvot (09) 7482324
Cfar Sava (054) 7777244
Fax: (09) 7482326